

Career Opportunity!!!

Goodwill Industries of Alberta is a branch of the International non-profit organization, Goodwill Industries International built on the philosophy of **“giving a hand up, not a hand out”**. Our mission is to change the lives of people with disabilities and disadvantages by turning household donations and other resources into training and jobs.

At Goodwill, we value and respect people who work hard to make our mission possible. We are constantly looking for talented, driven, and compassionate individuals who believe in our philosophy and share the commitment to our mission.

Our leadership team at Manning Retail Store is currently looking for:

Donation Merchandise Processor (Full Time Hourly Position – 600 Manning Crossing, Edmonton AB T5A 1A1)

Goodwill Industries of Alberta acknowledges that every donor and every donation makes a difference. The role of the Donation Merchandise Processor is making sure these valuable donations are graciously accepted from the public and processed by:

- Accepting donations in a friendly, customer oriented manner
- Greeting all donors, providing assistance with unloading items to be donated and thanking donors for their support of Goodwill Industries of Alberta
- Sorting and packing donated goods in preparation for pick up by our Transportation team
- Keeping donation center statistics and associated paperwork
- Maintaining a neat, clean and orderly donation site, including both interior and exterior areas
- Adhering to all corporate policies and comply with health, safety and security regulations

Our ideal candidate should possess the following skills and qualifications:

- Minimum high school diploma or equivalent experience
- Ability to communicate in English
- Ability to work a flexible schedule which includes weekend and evenings
- Ability to lift, sort, and move donations in excess of 10 kilograms and perform physical work on a continual basis
- 18 years of age or older
- Experience working with the public an asset
- Eligible to work in Canada

What we Offer:

- Health and Dental Benefits
- Basic Life Insurance Coverage
- Basic Accidental, Death & Dismemberment Coverage
- Vacation Benefits
- Merchandise Discounts

Goodwill Industries of Alberta is an equal opportunity employer serving people with disabilities and barriers to employment, and therefore requires all successful applicants to pass a criminal record check.

Goodwill Industries of Alberta thanks all applicants, but only those invited for an interview will be contacted.



Give. Get. Goodwill.

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- Opportunity for Advancement
- Premium for weekend shifts

..... and most importantly a healthy and caring work environment!!!

If you are really passionate about Goodwill's mission and looking for an opportunity to grow, we would like to talk to you.....

Interested candidates are requested to submit their resume and cover letter by Thursday, February 23, 2012 by email to hr@goodwill.ab.ca or fax at 780-669-5630.

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